Processing Accounts Receivables during Fiscal Year End 2003 Close

Create a Sales Order
Before document date change

Processing Accounts Receivables during Fiscal Year End 2003 Close

After document date change

Processing Accounts Receivables during Fiscal Year End 2003 Close

FM popup posting box at save time for Sales Order creation and changes to an existing Sales order. It will default in the current date.

Processing Accounts Receivables during Fiscal Year End 2003 Close

You must change the posting date and we want you to go ahead and change the document date also. Period will adjust to Period 12 based on your 09/30/03 date.

Processing Accounts Receivables during Fiscal Year End 2003 Close

Funds Reservation Creation. – Defaults in the current date for Document date and posting date.

Processing Accounts Receivables during Fiscal Year End 2003 Close

You must change the posting date to 09/30/03. Change the Document date also.

Processing Accounts Receivables during Fiscal Year End 2003 Close

Pop-up screen at the Save function for Funds Reservation creation and change. Defaults to current date.

Processing Accounts Receivables during Fiscal Year End 2003 Close

You must change the posting date to 09/30/03. Change the Document date also. Period will adjust to Period 12 based on your 09/30/03 date.

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Creation of a Down Payment , Liquidation , Bill, Collection, etc.

All these types of Reimbursable documents that asked for a document date and posting date you need to make sure to use 09/30/03 as your posting date. (It will default in the current date). Change the document date also to 09/30/03. Period will adjust to Period 12 based on your 09/30/03 date.

Processing Accounts Receivables during Fiscal Year End 2003 Close

Your dates should look like this before you save.
Period will adjust to Period 12 based on your 09/30/03 date.

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You accounting documents will show the dates as follows.

Budgetary Ledger doc: Document date and Posting Date

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Special Purpose Ledger: Posting Date , Value Date (= Document date) and it will contain an Entry Date with the current date.
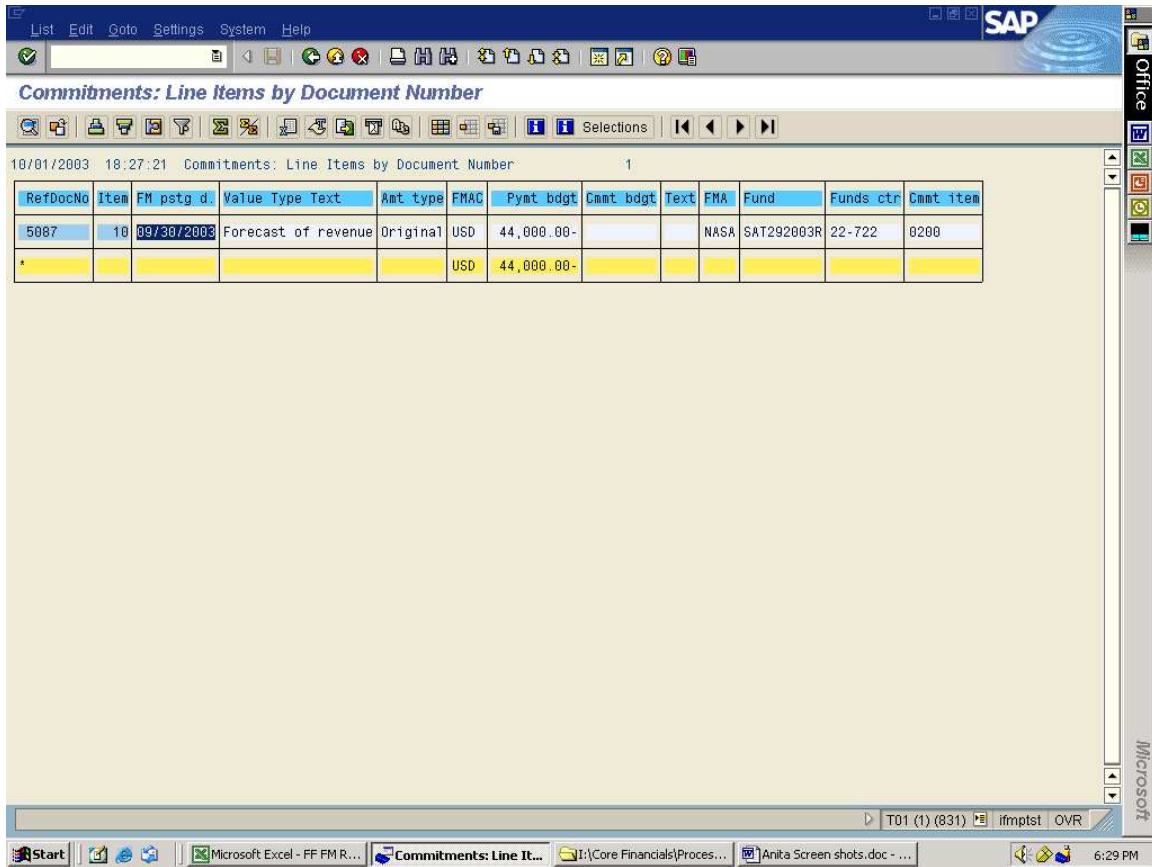
Processing Accounts Receivables during Fiscal Year End 2003 Close

Posting date on your document and/or from your pop-up window will be the FM posting date on your FM document.

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If you do not change the posting dates as instructed you will receive the following error message or one very similar.

The payment could not be posted in Funds Management
Call up the error log using transaction SLG1
The error issued does not affect the posting
of the document in Financial Accounting
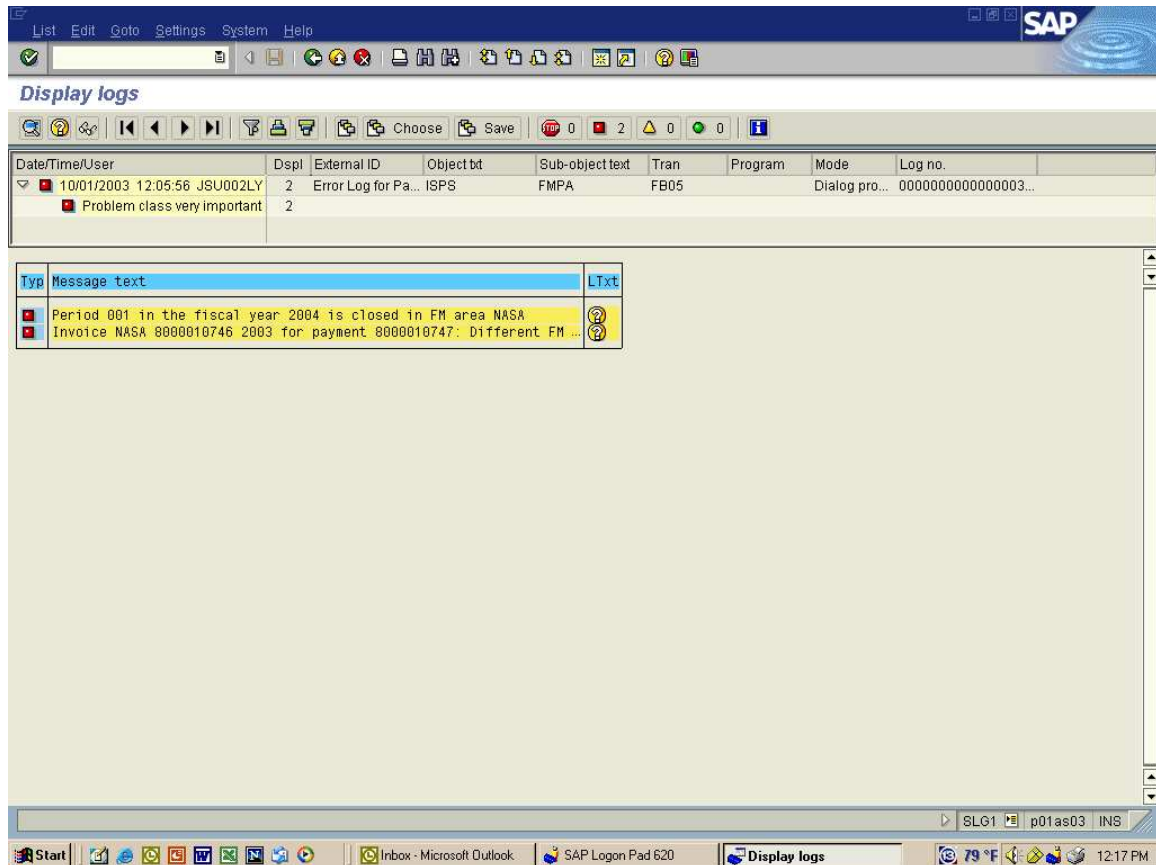
These instructions are in effect until after year-end closing. When you are back on the system in October you will return to normal business operations for your AR activities.